

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:
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PUBLIC RECORDS

2019 NOV -8 PM 2:42

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): The International Committee of the Red Cross (ICRC)

Travel date(s): 10/06/19-10/12/19

Name of accompanying family member (if any): _____

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

| | Transportation Expenses | Lodging Expenses | Meal Expenses | Other Expenses (Amount & Description) |
|---|-------------------------|------------------|---------------|---------------------------------------|
| <input type="checkbox"/> Good Faith Estimate | \$1,197.59 | \$383.15 | \$163.01 | N/A |
| <input checked="" type="checkbox"/> Actual Amount | | | | |

Expenses for Accompanying Spouse or Dependent Child (if applicable):

| | Transportation Expenses | Lodging Expenses | Meal Expenses | Other Expenses (Amount & Description) |
|--|-------------------------|------------------|---------------|---------------------------------------|
| <input type="checkbox"/> Good Faith Estimate | | | | |
| <input type="checkbox"/> Actual Amount | | | | |

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): The group met with ICRC sub-delegation offices, victims of the internal armed conflict, Venezuelan refugees, the Colombian Ministry of Defense, and

UNHCR to learn about the stresses displaced populations have had on Colombia, as well as efforts the Colombian government and international groups have made to address the situation

11/8/19
(Date)

CLAIRE FIBEL
(Printed name of traveler)

(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

11/8/19
(Date)

(Signature of Supervising Senator/Officer)

Geoffrey BROWNING

From: Geoffrey BROWNING
Sent: Monday, August 19, 2019 3:20 PM
To: 'Figel, Claire (Foreign Relations)'
Subject: STAFFDEL Invitation: October 6-12, 2019
Attachments: Updated - ICRC STAFFDEL Colombia 2019.pdf; Program- Field Visit to Colombia 2015.pdf

Claire,

On behalf of the International Committee of the Red Cross, I am writing to invite you to join a bipartisan, bicameral STAFFDEL traveling to Colombia from October 6-12, 2019.

The ICRC is an independent humanitarian organization operating in over 90 countries worldwide, mandated by the Geneva Conventions and their Additional Protocols to respond to the needs of populations affected by armed conflict. The Delegation will travel to and from DC and Bogotá with mid-week visits to ICRC field operations in-country, with a particular focus on programs related to:

- Migration and displacement
- Restoring family links (e.g. missing persons, forensics)
- Populations affected by urban violence

This trip is organized to comply with all applicable House and Senate ethics rules pertaining to privately sponsored travel. ICRC will provide participants with requisite House or Senate private trip sponsor certification forms no later than August 30, 2019, which travelers must then submit to House or Senate ethics committee along with a complete House or Senate traveler form no less than 30 days in advance (i.e. no later than September 6, 2019).

I'm attaching an updated memorandum with key trip details, as well as a copy of the itinerary for ICRC's most recent STAFFDAL to Colombia (2015). ICRC is in regular consultation with the Regional Security Officer at US Embassy Bogota regarding field visit locations, and pursuant to this process will provide all participants with an hourly itinerary for submission with travel forms as required by House and Senate ethics rules.

For trip planning purposes, ICRC requests the courtesy of a reply as soon as you are able, so we may offer your seat to another participant if you are unable to attend.

Please do not hesitate to contact me if I may provide additional information or address any questions/concerns. Thank you for your consideration.

Regards,

Geoff

Geoffrey Browning
Congressional Affairs Advisor
International Committee of the Red Cross (ICRC)
Regional Delegation for the United States and Canada
T +1 202 587 4627
M +1 774 275 1547
www.icrc.org
twitter.com/ICRC_dc

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in SH-220. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

ETHIC SEP23'19PM12:38

Originally submitted Sep: 6, 2019

Claire Figel

Name of Traveler: _____

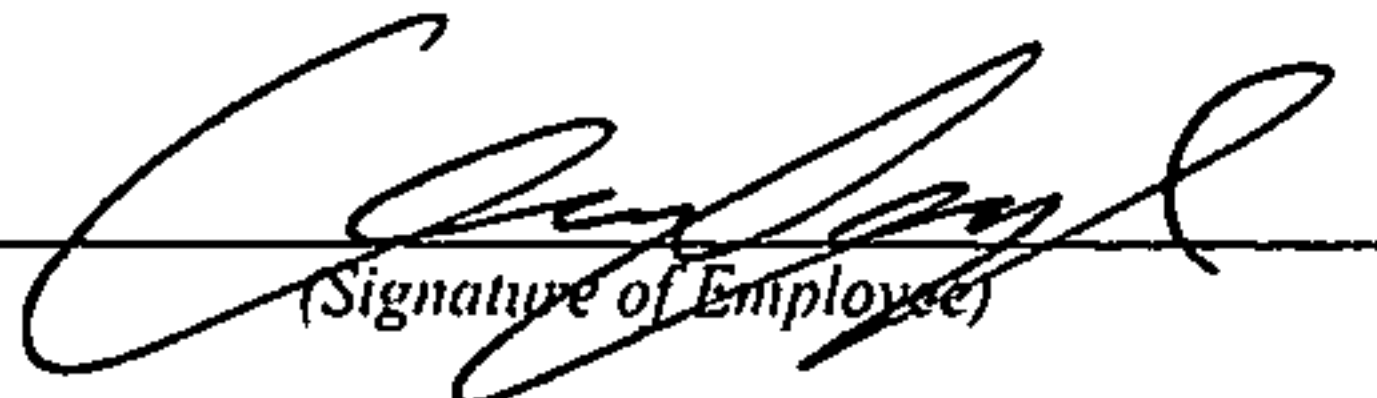
Employing Office/Committee: Senate Foreign Relations CommitteePrivate Sponsor(s) (list all): International Committee of the Red CrossTravel date(s): October 6-12, 2019*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*Destination(s): Bogota, Ipiales, Cali, Santander de Quilichao, and Medellin, Colombia

Explain how this trip is specifically connected to the traveler's official or representational duties:

As the Policy Analyst that covers the Western Hemisphere portfolio on the Senate Foreign Relations Committee, I work directly on issues pertinent to the U.S.-Colombia bilateral relationship, including the peace deal and Venezuelan refugee crisis. This trip affords participants the opportunity to meet with key leaders and decision makers in Colombia to understand the implications of policy decisions on the ground. It also allows participants to see firsthand how the Venezuelan refugee crisis impacts communities throughout Colombia, and to assess the international humanitarian response.

Name of accompanying family member (if any): n/aRelationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

9/23/19
(Date)
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

Senator Risch hereby authorize Claire Figel
(Print Senator's/Officer's Name) (Print Traveler's Name)

I am an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

9/23/19
(Date)
(Signature of Supervising Senator/Officer)



ICRC

Congressional STAFFDEL Bogotá, Ipiales, Cali, Santander de Quilichao, and Medellin, Colombia October 6-12, 2019

Working in Colombia since 1969, the International Committee of the Red Cross strives to protect and assist victims of armed conflict, to secure greater compliance with international humanitarian law (IHL) by all weapon bearers, and to promote integration of IHL into the armed forces' doctrine, training, and operations. In addition, ICRC has access to and visits security detainees, assisting authorities in addressing systemic issues affecting the penitentiary system. ICRC supports efforts to address the needs of families of missing persons, provides aid to violence-affected people, and helps ensure access to health care, including for IDPs, migrants, and populations in rural areas. ICRC runs a comprehensive landmine-action program. Finally, ICRC works closely with the Colombian Red Cross and other Movement components.

SUNDAY, OCTOBER 6th, 2019

ARRIVAL IN BOGOTÁ

| | |
|---------------|--|
| 14:45 (EDT) | Depart Washington, DC (IAD) on Avianca 247 |
| 19:24 (COT) | Arrive at Bogotá El Dorado Airport |
| 19:40 - 20:00 | Received at airport with rest of group by ICRC Bogotá Representative Marco Suárez |
| 20:00 - 20:15 | Transfer by ICRC vehicles to the El Dorado Hotel (Calle 95 No. 13 - 66 Bogotá, 110221) |
| 20:15 - 20:30 | Check in at hotel, drop luggage in rooms |
| 20:30 - 22:00 | Welcome dinner at hotel with ICRC Management Staff |
| RON | El Dorado Hotel |

MONDAY, OCTOBER 7th, 2019

WELCOME, BRIEFINGS, VISIT TO PRISON, SOACHA

| | |
|---------------|--|
| 07:00 - 09:30 | Breakfast and general briefing at hotel by senior ICRC staff (Head of Delegation Christoph Harnisch and his two deputies, Xavier de Collard Macquerh and Mulan Giovannini) regarding program, security, and ICRC Colombia Delegation's priorities for 2019 |
| 09:30 - 09:40 | Briefing by ICRC detention Team |
| 09:40 - 10:00 | Transfer by ICRC vehicles to penitentiary facility El Buen Pastor, Bogotá |
| 10:00 - 13:30 | Prison visit to El Buen Pastor penitentiary for female detainees, working lunch (provided by ICRC), and exchange/discussion with prison administration and ICRC detention team on challenges faced by detainees and the Colombian Prison Administration and ICRC's structural approach in support of Colombian authorities, including presentations of research on conditions for female detainees in Colombia |
| 13:30 - 14:30 | Transfer by ICRC vehicles to Soacha (Bogotá) |
| 14:30 - 17:00 | Visit the office of, and meet with, a Catholic priest with whom ICRC partners to support migrants and displaced persons in Soacha, direct discussion with beneficiaries (migrants, displaced persons, and their families) |
| 17:00 - 18:00 | Transfer by ICRC vehicles to El Dorado Hotel (Calle 95 No. 13 - 66 Bogotá, 110221) |
| 19:00 - 21:00 | Dinner at hotel with senior ICRC staff (Head of Delegation Christoph Harnisch and his two deputies, Xavier de Collard Macquerh and Mulan Giovannini), discussion of and briefing regarding field trip itinerary and key themes for the remainder of the week |
| RON | El Dorado Hotel |

**Recommend that staffers pre-complete hotel check out after dinner, due to early departure the following morning.*

TUESDAY, OCTOBER 8th, 2019

FIELD TRIP TO IPIALES, VISIT COLOMBIA/ECUADOR BORDER, ICRC PROJECTS

| | |
|---------------|---|
| 04:30 | Pick up at hotel |
| | <i>*To-go breakfast boxes to be arranged at hotel</i> |
| 04:30 - 05:00 | Transfer by ICRC vehicle to El Dorado Airport |
| 06:00 - 07:31 | Flight from Bogotá to Ipiales on Satena 8865 |
| 07:45 - 08:00 | Transfer by ICRC vehicle to ICRC Ipiales Subdelegation Office |

| | |
|---------------|--|
| 08:00 - 08:45 | Briefing with Andy Nicolas Benhamou, ICRC Head of Operations Ipiales, to discuss ICRC's operations serving vulnerable populations in the region, characterize the operating environment in light of ongoing events in Colombia, discuss the day's itinerary, and answer any questions staff may have |
| 09:00 - 10:45 | Briefing with ICRC health team on context and activities within the department, visit to the "listening center" guided by ICRC health team, meeting with volunteers who support the center, visit to health project located in Red Cross facility, possible direct meetings with beneficiaries of health project |
| 11:00 - 11:45 | Briefing with key members of ICRC's missing persons team on the problem of missing persons in the Nariño Department and the functions and role of ICRC's relevant departmental entity, possible direct meetings with relatives of missing persons |
| 12:00 - 13:00 | Lunch at restaurant La Merced (Cra. 3 #8-82, Ipiales) with ICRC staff, open opportunity for staff to ask questions about topics related to the day's meetings, ICRC's operations in the region, and ICRC's work to support vulnerable populations in Colombia. |
| 13:30 - 14:00 | Transfer by ICRC vehicles to Rumichaca Bridge (border of Colombia/Ecuador) |
| 14:00 - 16:00 | Rumichaca Bridge: visit to Colombian Red Cross/German Red Cross health project, meeting with volunteers of ICRC's restoring family links point, visit the Albergue "Son de los Pasto" located on the border and meeting with shelter coordinator. ICRC has supported this institution via different programs (water/habitation projects, economic security projects, restoring family links) and it is a place where visitors could find migrants and talk with them |
| 16:00 - 16:30 | Transfer by ICRC vehicles to Ipiales Red Cross Office |
| 16:30 - 17:30 | Meeting with beneficiaries of ICRC projects including victims of non-international armed conflict, migrants, victims of violence. Staff will have a chance to hear directly from these populations on how they are impacted by armed conflict in Colombia, political and economic instability in Venezuela, and continued activity by non-state armed groups in the wake of Colombia's recent peace agreement. Staff will also have a chance to hear about how they are assisted by ICRC operations in Colombia. |
| 17:30 - 18:00 | Transfer by ICRC vehicles to Hotel Amiraty (Cra. 5 No. 9 - 08, Ipiales, Nariño) |
| 18:00 - 18:45 | Check in at hotel |
| 18:45 - 19:00 | Transfer by ICRC vehicles to DaVinci Ristorante (Cra. 6a No. 2585, Ipiales, Nariño) |
| 19:00 - 21:00 | Dinner with ICRC senior staff and discussion about missing persons issues, implementation of the Colombian peace deal, impacts of armed conflict on local populations, Venezuelan migration into Colombia, and operational conditions in Ipiales |
| 21:00 - 21:15 | Transfer by ICRC vehicles to hotel |
| RON | Hotel Amiraty |

WEDNESDAY, OCTOBER 9th, 2019

FIELD TRIP TO CALI, SANTANDER DE OUILCHAO, VISIT ICRC PROJECTS

| | |
|---------------|--|
| 06:30 | Check out, breakfast, and transfer by ICRC vehicles to Ipiales airport |
| 08:21 - 09:24 | Flight from Ipiales to Cali on Satena 8655 |
| 10:00 - 11:30 | Transfer by ICRC vehicles to Santander de Quilichao meeting location: Hotel Tierra de Oro (Cra. 13 No. 15-23, Santander de Quilichao, Cauca) |
| 11:30 - 12:00 | Briefing by ICRC Cali senior staff on content and activities included on day's itinerary |
| 12:00 - 13:00 | Meeting with Association of Indigenous Councils (ACIN) Human Rights Coordinator for North Cauca to discuss non-international armed conflict (NIAC) |
| 13:00 - 14:00 | Lunch at Hotel Tierra de Oro, open opportunity for staff to ask questions about topics related to the day's meetings, ICRC's operations in the region, and ICRC's work to support vulnerable populations in Colombia |
| 14:00 - 15:00 | Meeting with ICRC beneficiaries, including families of missing persons. Staff will have a chance to hear directly from these populations on how they are impacted by armed conflict in Colombia, political and economic instability in Venezuela, and continued activity by non-state armed groups in the wake of Colombia's recent peace agreement. Staff will also have a chance to hear about how they are assisted by ICRC operations in Colombia. |
| 15:00 - 15:45 | Meeting with Union Municipal de Gestion de Riesgos (UM Colombian Red Cross, Fire Brigade, and Health Care) to discuss social protest, migration, and NIAC |
| 16:00 - 18:00 | Transfer by ICRC vehicles to Hotel Intercontinental (Avenida Colombia No. 2-72 , Cali , 760044) |
| 18:00 - 18:30 | Check in at Hotel Intercontinental |
| 18:30 - 19:30 | Staff debrief and discussion with Mulan Giovannini, ICRC Colombia Deputy Head of Delegation |
| 19:45 - 21:00 | Dinner at hotel, discussion with ICRC Cali senior staff about missing persons issues, implementation of the Colombian peace deal, impacts of armed conflict on local populations, Venezuelan migration into Colombia, and operational conditions in Cali and Santander de Quilichao |
| RON | Hotel Intercontinental |

**Recommend that staffers pre-complete hotel check out after dinner, due to early departure the following morning.*

THURSDAY, OCTOBER 10th, 2019

FIELD TRIP TO MEDELLIN, VISIT ICRC PROJECTS, RETURN TO BOGOTÁ

| | |
|---------------|---|
| 05:00 - 05:50 | Transfer by ICRC vehicles to Cali airport |
| 06:50 - 07:40 | Flight from Cali to Medellin on Avianca 9760 |
| 08:00 - 08:45 | Transfer by ICRC vehicles to Barrio Granizal, Bello |
| 08:45 - 09:30 | Briefing with ICRC Medellin staff on security and ICRC activities relating to urban violence |
| 09:30 - 10:45 | Meeting with community leaders from Granizal, discussion of situation in neighborhoods where they live and how the presence of an armed group/violence affects their daily lives, open Q+A with staff |
| 10:45 - 11:45 | Meeting and discussion with volunteers of the "Welcome House," a safe place where volunteers supported by the Church offer school tutoring, recreation, and sports activities after school to children of Granizal. The ICRC trained the volunteers to be able to orient themselves toward relevant institutions when they need help and to provide basic psychological first aid. |
| 11:45 - 12:15 | Transfer by ICRC vehicle to lunch site |
| 12:15 - 14:00 | Lunch at ICRC-supported local community kitchen which supports approximately 350 children. Migrants from Venezuela and women victims of the Colombian conflict will share the lunch and be available for discussion. |
| 14:00 - 15:45 | Walking tour of neighborhood, departing from community kitchen. Visit to beneficiaries of ICRC micro-economic initiatives. Staff will have a chance to hear directly from neighborhood residents about how they are impacted by armed conflict in Colombia, political and economic instability in Venezuela, and continued activity by non-state armed groups in the wake of Colombia's recent peace agreement. Staff will also have a chance to hear about how they are assisted by ICRC operations in Colombia. |
| 15:45 - 16:45 | Transfer by ICRC vehicles to Medellin airport. |
| 18:47 - 19:44 | Flight from Medellin to Bogotá on Avianca 8535 |
| 20:00 - 20:30 | Transfer by ICRC vehicles to the El Dorado Hotel (Calle 95 No. 13 - 66 Bogotá, 110221) |
| 20:30 - 22:30 | Check in at hotel, dinner with ICRC senior staff and discussion about missing persons issues, implementation of the Colombian peace deal, impacts of armed conflict on local populations, Venezuelan migration into Colombia, and operational conditions in Medellin and Bogotá |
| RON | El Dorado Hotel |

FRIDAY, OCTOBER 11th, 2019

MEETINGS IN BOGOTÁ

| | |
|---------------|--|
| 07:00 - 08:00 | Breakfast at Hotel |
| 08:00 - 08:30 | Transfer by ICRC vehicles to Carrera 54 No.26-25 / CAN - Avenida el Dorado |
| 08:30 - 09:30 | Meeting with Colombian Vice-Minister of Defense, Diana Abaunza Millares, briefing on situation in Colombia. |
| 09:30 - 09:45 | Transfer by ICRC vehicles to ICRC Bogotá Delegation Office |
| 10:00 - 11:00 | Meeting with Dr. Luz Marina Monzon of Unidad de Búsqueda de Personas dadas por Desaparecidas (UBPD, search unit for missing persons) to discuss future perspectives and challenges on missing persons actions |
| 11:00 - 11:30 | Break, open opportunity for staff to debrief/discuss/ask questions of ICRC staff of any aspect of the trip's itinerary, issues raised, or rest of day's meetings. |
| 11:30 - 12:30 | Meeting with Señor Jaime Jaramillo to discuss the work of the Commission for Missing People FARC's work of searching for missing persons and collecting information |
| 12:30 - 12:45 | Transfer by ICRC vehicles to Hotel El Dorado |
| 12:45 - 14:30 | Working lunch at Hotel El Dorado with Jozef Merckx, head of UNHCR Colombia, to discuss humanitarian situation due to conflict and activities carried out for Venezuelans by UN platform |
| 14:30 - 15:30 | Presentation at Hotel El Dorado by representatives of Unidad para la Atención y Reparación Integral a las Víctimas (Unit for Comprehensive Care and Reparation for Victims, a Colombian Government agency) on humanitarian situations and challenges faced |
| 15:30 - 16:00 | Coffee break |
| 16:00 - 17:30 | Meeting with Colombian Red Cross to discuss collaboration with ICRC on programs assisting Venezuelan migrants |
| 18:00 - 19:00 | Debriefing at Hotel El Dorado with management and coordinators of ICRC Colombia Delegation |
| 19:00 - 21:00 | Dinner at Hotel El Dorado with ICRC senior staff and discussion about missing persons issues, implementation of the Colombian peace deal, impacts of armed conflict on local populations, Venezuelan migration into Colombia, operational conditions in all areas visited during the trip, and any other issues staff would like to raise before leaving Colombia. |

**Recommend that staffers pre-complete hotel check out after dinner, due to early departure the following morning.*

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

-
1. Sponsor(s) of the trip (please list all sponsors): International Committee of the Red Cross
 2. Description of the trip: Fact-finding visits to ICRC programs, meetings with senior ICRC staff, and meetings with beneficiaries of ICRC programs in the Republic of Colombia.
 3. Dates of travel: October 6-12, 2019
 4. Place of travel: Bogota, Ipiales, Cali, Santander de Quilichao, and Medellin, Colombia
 5. Name and title of Senate invitees: See enclosed addendum for full list of Senate invitees
 6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - OR –
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
 7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
 - AND –
 - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
 8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - AND –
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

11 00 00 00 00 00 00 00 00 00 00 00

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

- Briefly describe each sponsor's prior history of sponsoring congressional trips:**

- _____

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

ICRC does work to promote general awareness of international humanitarian law as mandated by the

Geneva Conventions, but ICRC does not take any positions on the internal policy or political matters of

states, and does not conduct lobbying or advocacy work.

16. Total Expenses for Each Participant:

| | Transportation Expenses | Lodging Expenses | Meal Expenses | Other Expenses |
|--|--|---|-----------------------------|-------------------|
| <input checked="" type="checkbox"/> Good Faith estimate | \$1126.03 (flights to and from Colombia + flights in-country) | \$450 (per hotels designated in itinerary) | \$300 (\$50 per day x 6) | |
| <input type="checkbox"/> Actual Amounts | | | | |

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip has been organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

Colombia is ICRC's largest country of operations (in terms of dollars spent) in the Americas. This visit

will allow staffers to gain a substantive view of ICRC's work, particularly in Colombia.

19. Name and location of hotel or other lodging facility:

See attached addendum.

20. Reason(s) for selecting hotel or other lodging facility:

See attached addendum.

Addendum to Private Trip Sponsor Form
International Committee of the Red Cross
STAFFDEL Colombia // October 6-12, 2019

5. Senate invitees are as follows:

- a. **Viviana Bovo**, Senior Advisor for Western Hemisphere Affairs to Sen. Rubio
- b. **Claire Figel**, Policy Analyst, Committee on Foreign Relations (Majority)
- c. **Daniel Gerig**, Legislative Assistant, Sen. Daines

19. and 20. hotel names/locations, costs, and reasons for selection are as follows:

- a. October 6, 2019
 - i. Hotel El Dorado, Calle 95 No. 13 - 66 Bogotá, 110221
 - ii. Approx. \$70 USD per night
 - iii. Selected because of its proximity to ICRC operations and scheduled meeting locations
- b. October 7, 2019
 - iv. Hotel El Dorado, Calle 95 No. 13 - 66 Bogotá, 110221
 - v. Approx. \$70 USD per night
 - vi. Selected because of its proximity to ICRC operations and scheduled meeting locations
- c. October 8, 2019
 - vii. Hotel Amiraty, Cra. 5 No. 9 – 08, Ipiales, Nariño
 - viii. Approx. \$25 USD per night
 - ix. Selected because of its proximity to ICRC operations and scheduled meeting locations
- d. October 9, 2019
 - x. Hotel Intercontinental, Avenida Colombia No. 2-72 , Cali , 760044
 - xi. Approx. \$78 USD per night
 - xii. Selected because of its proximity to ICRC operations and scheduled meeting locations
- e. October 10, 2019
 - xiii. Hotel El Dorado, Calle 95 No. 13 - 66 Bogotá, 110221
 - xiv. Approx. \$70 USD per night
 - xv. Selected because of its proximity to ICRC operations and scheduled meeting locations
- f. October 11, 2019
 - xvi. Hotel El Dorado, Calle 95 No. 13 - 66 Bogotá, 110221
 - xvii. Approx. \$70 USD per night
 - xviii. Selected because of its proximity to ICRC operations and scheduled meeting locations

20200924